

**VILLAGE OF BURBANK**  
PUBLIC HEARING & REGULAR MEETING: JUNE 2, 2016

Mayor Carolyn Dibler called the meeting to order at 7:02 PM.

A roll call was taken with the following officials present: Chris Norton (arrived later), Dennis Rigerman, Chris Letzelter, Tracy Lenhoff and Gary Gallion. Also in attendance: Allan Michelson - Solicitor; Gary Harris - Fiscal Officer, Jim Brandenburg - Zoning Inspector; residents Ken Dibler, Leo Rowe, Bert Reed, Linda Gray, Roger Hartley, Kathy Letzelter, Cathy Kopp, Barb Bishop, Phyllis Ramsier Woodard, Ronald Maxwell and Lori Menk; visitor Bob Morehead with The Post.

The Mayor asked everyone to stand and Pledge Allegiance to the Flag.

Minutes -May 5, 2016 Regular Meeting

**Gary made a motion to waive the reading of the Minutes and to approve the Minutes as submitted, seconded by Tracy. 4 ayes, 0 nays**

**PUBLIC HEARING**

- ❖ The Fiscal Officer reviewed his having posted a legal notice for public review of the 2017 Budget and reported that no inquiries, questions or comments were received; he then stated that the proposed budget is as was presented to Council at the May Council Meeting; he then asked if there were any questions, comments, discussions or revisions to consider from Council members and those present, nothing was offered
- ❖ **Gary made a motion to approve and to submit the 2017 Budget to the Wayne County Auditor's Office, seconded by Chris. 4 ayes, 0 nays**
- ❖ This ended the Public Hearing

**REGULAR MEETING**

Committee Reports:

Parks, Zoning, Safety, Finance, Streets & Water/Sewer - nothing to report

Council Reports:

Safety

Chris and Tracy had nothing to report.

Finance

Tracy and Gary reporting:

- **Tracy read the Paid Bills and automatic deductions amounting to \$14,486.32. Tracy made a motion to accept the Paid Bills, seconded by Chris. 4 ayes, 0 nays**
- The Fiscal Officer responded to Council's request at the May meeting and reported that the cost to add a stone berm to Water Street, 18" wide on both sides of the street from the intersection of SR 83 to the intersection of Henrietta Street with a construction cost adder of \$1,600 and a \$0.00 cost adder to the engineering; he then asked Council to issue a motion if they wanted to add this scope of work to the formal cost estimate received from Engineering Associates; Council requested that he now obtain the cost for a permanent widening of Water Street within the same boundaries as stated here in; the Fiscal Officer stated that he would have this available for the next Council Meeting in July

### Parks

Dennis reporting:

- ✚ Confirmed that he talked with Ben Berger about quoting the remaining work needing to be completed in the Park as partially completed by Brannam & Associates; he confirmed that Ben is not yet finished with the pricing
- ✚ Confirmed that he is investigating using a "molded" edging for the ground cover versus the pressure treated wooden edging; the cost is approximately \$50 per 4' section and it is staked into the ground; he reported that he is considering doing these upgrades without the use of a contractor; Chris asked for a preliminary cost comparison and Dennis reported an estimated cost of \$5-6,000 versus the \$14,500 quoted by Brannam & Associates; confirmed that he is still seeking more input from other vendors
- ✚ The Mayor stated that we are running out of time to have this work completed in August; the Fiscal Officer reminded all that the work is to be completed by 8/1/2016

### Water-Sewer

Dennis had nothing to report.

### Streets

Gary reporting:

- ✓ Confirmed that the contract is now with Lampion and we are waiting on them to proceed
- ✓ Carolyn asked about the update she saw as a recent e-mail; the Fiscal Officer reported that he spoke with ODOT and they have agreed to perform the inspections on this project which the Fiscal Officer stated was most helpful since no one on Village government is an expert in pole foundations

## Zoning

Chris had nothing to report.

Jim reporting:

- o Read the Zoning Report
- o Advised the Fiscal Officer that the property being reported as 121 Front Street is actually 121 South Street
- o Allan reported that he did obtain a revised contract from DLC for the demolishing of the garage at 121 South Street; the revisions apply to hazardous materials and how they become the responsibility of the Village if found during their work; Allan stated that he saw no problem with these revisions and recommended that the Village should proceed to sign the Contract with this contractor
- o **Chris made a motion to approve the DLC Contract, with the changes and including the term to complete all work within 60 days, as stated in the Contract, seconded by Tracy. 4 ayes, 0 nays**

## New Business:

Gary Harris reporting:

- Confirmed the next Council meeting will be Thursday, July 7th
- Confirmed depositing \$50 for two residential property zoning permits, \$18 for a refund of Village owned property taxes based on a challenge he made to the Muskingham Watershed Conservancy and \$175 for April Traffic Fines
- Reported that he signed up the Village for a guaranteed natural gas price of \$0.45 per ccf through the meter reading of April 2018 with Dominion Energy Solutions on a promotion offered to businesses and government entities; he reported that based on 3 months of gas billing in 2016 this represents a potential savings of 26% in natural gas costs; he asked if there were any disagreements or questions, none were offered
- Allan did the first reading of Ordinance 2016-07, "An Ordinance amending Ordinance No. 2013-08 regulating the storage of vehicles and parts in the Village in order to correct clerical errors in the Ordinance
- **Chris made a motion to waive the 2<sup>nd</sup> and 3<sup>rd</sup> readings of Ordinance 2016-07, seconded by Tracy. 5 ayes, 0 nays**
- **Gary made a motion to adopt Ordinance 2016-07, seconded by Chris. 5 ayes, 0 nays**

## Old Business:

Gary Harris reporting:

- Requested status on Road Repair Contract; Street Chairs confirmed no contractor has yet been located
- Requested an update on the General Fund Levies timeline for submitting the Ordinance to Certify Tax Revenues since these will not be on the November,

2016 ballot; Allan reported the new deadline is December of 2016 **to file to put any levies on a May, 2017 ballot and the deadline is August 2017 to put any levies on the November 2017 election**

- Requested the status of the updated Workers Comp. Cert. from Kimble as the current certificate expires 6/30/2016; Allan confirmed that Kimble will forward the new certificate as soon as they (Kimble) receive it
- Allan did the second reading of Ordinance 2016-06, "An Ordinance establishing a land reutilization program for tax delinquent real property in the Village in accordance with Ohio Revised Code Section 5722.21, and declaring the same an emergency"
- **Chris made a motion to waive the third reading of Ordinance 2016-06, seconded by Tracy. 5 ayes, 0 nays**
- **Gary made a motion to adopt Ordinance 2016-06 as an emergency, seconded by Norton. 5 ayes, 0 nays**

Public Participation:

- ✚ Roger Hartley stated that his Church on South Street may be interested in obtaining the 121 South Street property for use as a parking lot and if the Village might be interested in selling this property; Allan confirmed that the Village has a few legal steps yet to take in regards to efforts to remove the existing tax burdens; Allan also stated that if the Village wants to sell the property Council would need to put the property up for bid and stated that he would also investigate what is involved if Council were to decide to donate this property; Allan confirmed that it may be a few months before everything has been addressed
- ✚ Barbara Bishop addressed Council as to her desire to paint a mural on a wall in the Park in recognition of Village veterans along with historic sites appearing on the mural; she expressed an openness for ideas, options, etc. for mural subjects; she stated that the wall is 80' in length and the mural would take approximately 40' of this wall; she stated that if done right the mural would last a long time and she is hoping for donations for materials and volunteers to paint; a discussion on these points took place between residents and Council relating to the number of Village veterans, possible recognition of the various military branches as opposed to each veteran, cost estimates, possible vandalization, coordinating the completion of a mural and/or celebrating the mural along with Burbank's 200 year anniversary in 2 years, etc.
- ✚ **Chris made a motion to approve the painting of the mural by Barb Bishop and to cover material costs up to \$400 if sufficient donations are not obtained, seconded by Norton. 5 ayes, 0 nays**
- ✚ The Fiscal Officer, along with the Solicitor, stated the need to obtain signed releases from any and all volunteers, before any work begins by any

volunteer; the Fiscal Officer issued 15 copies to Ms. Bishop of the Village of Burbank, Waiver and Release of Liability Form

- ✚ Lori Menk inquired about the basketball hoops/nets needed for the Parks
- ✚ **Dennis made a motion to approve the purchase of one additional hoop up to a cost of \$100, seconded by Tracy. 5 ayes, 0 nays**
- ✚ Bert Reed voiced concerns about a pot hole in the street pavement at 135 E. Middle Street

**There being no further business to come before Council, Gary made a motion to adjourn at 8:20 PM, seconded by Norton. Unanimous.**

X

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Mayor, Carolyn Dibler

X

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Fiscal Officer, Gary Harris